



SYMBIOSIS COLLEGE OF ARTS & COMMERCE
An Autonomous College | Under Savitribai Phule Pune University
Reaccredited 'A+' with 3.51 CGPA For Third Cycle By NAAC | College with Potential for Excellence

ACADEMIC COUNCIL

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6th APRIL 2021



SYMBIOSIS COLLEGE OF ARTS & COMMERCE

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Minutes of the Academic Council Meeting held on 19th June 2020

The second meeting (virtual) of the Academic Council, 2019-2020 was held on Friday, 19th June 2019 at 11:00 a.m. The following members were present:

Sr. No.	Name	Designation
1.	Dr. Hrishikesh Soman	Principal & Chairman
2.	Lt. Gen. M.A. Tutakne	Governing Body Nominee
3.	Dr. Manohar J. Jadhav	University Nominee
4.	Dr. Prashant Sathe	University Nominee
5.	Prof. Shruti Tambe	University Nominee
6.	Dr. Shirish Limaye	Head, Department of Accountancy
7.	Ms. Jasmina Kumar	Head, Dept. of Business Practices
8.	Dr. Sunayini Parchure	Vice-Principal & Head, Dept. of Economics
9.	Dr. Marcelle Samuel	Head, Department of Banking
10.	Dr. Aarti Wani	Head, Dept. of English
11.	Dr. Tessy Thadathil	Head, Dept. of Costing
12.	Dr. Swati Dixit	Head, Dept. of Geography
13.	Mrs. Sandhya Taide	Head, Dept. of Hindi
14.	Mr. Umesh Kulkarni	Head, Dept. of Business Law
15.	Dr. Yogini Chiplunkar	Teacher Representative
16.	Dr. Alpana Vaidya	Head, Dept. of Psychology
17.	Mrs. Meenakshi Sengupta	Head, Dept. of French
18.	Ms. Neha Agashe	Teacher, Political Science
19.	Mr. Rahul Sharma	Head, Dept. of Mathematics and Statistics
20.	Dr. Hilda David	Teacher Representative
21.	Dr. Sheena Mathews	Teacher Representative
22.	Dr. Neelofar Raina	Teacher Representative
23.	Mr. Anil Adagale	Member Secretary

The following members expressed their inability to attend the meeting:

1.	Dr. Satish Thigale	Governing Body Nominee
2.	Dr. Bhama Venkataramani	Governing Body Nominee
3.	Mr. Prashant Girbane	Governing Body Nominee

Mr. Anil Adagale informed all the committee members that Dr. Hrishikesh Soman, Principal, would be attending the meeting little late so he requested Dr. Sunayini Parchure to chair the meeting till he joins.

Item No: 1 [ACM/2020-21/1/1]

To confirm the minutes of the meeting held on 18th October 2019

The Minutes of meeting held on 18th October 2019 was circulated to all members along with Agenda of meeting. The Chairman enquired about suggestions, if any, in the circulated minutes of meeting. There were no suggestions and minutes of meeting held on 18th October 2019 were unanimously approved.

RESOLUTION

[No.: ACM/2020-21/1/1]

It is UNANIMOUSLY RESOLVED THAT the minutes of Academic Council Meeting held on 18th October 2019 were hereby confirmed.

Item No: 2 [ACM/2020-21/1/2]

Action Taken Report

- a. Mr. Anil Adagale informed that the college has implemented the new and revised courses approved in the last meeting
- b. The committee was appointed for drafting 'Graduating Attributes and Programme Outcomes'. In due course it had drafted the Graduating Attributes and Programme Outcomes which are now to be discussed in this meeting.
- c. As per the guidelines of Savitribai Phule Pune University (SPPU), a compulsory course on 'Physical Education' has been introduced in the academic year 2019-20. The College has decided to grant one credit each for 'Physical Education'. This will be considered as a part of the additional non-CGPA credit.
- d. The college has introduced the 'Project on Campus Entrepreneur' in the academic year 2019-20 and decided to grant one credit. This will be considered as a part of the additional non-CGPA credit.
- e. The duration of the examination of PG Programme was increased from two hours to two and half hours for 60 marks examination with effect from the academic year 2020-2120.

Item No: 3 [ACM/2020-21/1/3]

To approve the Graduating Attributes (GA) and Programme Outcomes (PO)

Dr. Yogini Chiplunkar informed the committee members that after various meetings, Graduating Attributes were formalized which include the following skills, knowledge, abilities and qualities that students are expected to acquire in the college irrespective of academic programme:

- Domain Knowledge and Intellectual discipline,
- Enquiring mind and analytical temper,
- Research aptitude and skills
- Sensitivity towards social, cultural and environmental issues
- Ethical integrity
- Emotional and Physical wellbeing
- Career readiness and global competitiveness

She further informed that based on these Graduating Attributes, Programme Outcome for B.A., B.Com., M.A. and M.Com. have been formalized. After successful completion of relevant academic programme, the student would have acquired following PO:

	B.A.	B.Com.
PO 1	The students will be able to acquire in-depth and contemporary knowledge in the field of social sciences and humanities.	The students will be able to acquire in-depth and contemporary knowledge in the field of business studies, commerce and management.
PO 2	The program will familiarize the students with the socio- economic and political, perspectives by adopting an inter-cultural and inter-disciplinary approach.	The program will develop an aptitude and attitude of working effectively and efficiently in modern business environment.
PO 3	Students will develop research skills to comprehend, analyse, reflect and critically evaluate information gathered from primary and secondary sources.	Students will develop research skills to comprehend, analyse, reflect and critically evaluate information gathered from primary and secondary sources.
PO 4	Students will be able to communicate and collaborate in professional and social settings.	Students will be able to communicate and collaborate in terms of business, professional and social interactions.
PO 5	The program will equip students with relevant technological and analytical skills to be career ready and globally competitive.	The program will equip students with relevant technological and analytical skills to be career ready and globally competitive.
PO 6	Students will be able to develop strong ethical, moral and human values and a sense of commitment and integrity.	Students will be able to develop strong ethical, moral and human values and a sense of commitment and integrity.
PO 7	The program will develop the importance of nurturing a healthy mind and body.	The program will develop the importance of nurturing a healthy mind and body.
PO 8	The program will develop an ability to think creatively and adopt an innovative approach.	The program will nurture entrepreneurial acumen for developing new business ideas and managing innovative businesses.
PO 9	The program will build a strong foundation for pursuing higher studies and professional courses.	The program will build a strong foundation for pursuing higher studies and professional courses.
PO 10	The program will sensitize students towards sustainable development and environmental concerns.	The program will sensitize students towards sustainable development and environmental concerns.

	M.A.	M.Com.
P O 1	Learners will integrate, comprehend and understand the correlation between various theories and practices in their domain area	Learners will integrate, comprehend and understand the correlation between various theories and practices in their domain area
P O 2	The program will develop research skills in students to be able to identify, formulate and analyse research based issues and also to suggest sustainable outcomes	The program will develop research skills in students to be able to identify, formulate and analyse research based issues and also to suggest sustainable outcomes

RESOLUTION

[No.: ACM/2020-21/1/2]

IT IS UNANIMOUSLY RESOLVED THAT the Graduating Attributes and Programme Outcomes are approved.

Item No: 4 [ACM/2020-21/1/4]

To approve the Programme Specific Outcomes (PSOs)

Mr. Anil Adagale informed that the PSOs were approved in respective BOS Meetings. The following faculties of respective departments presented the PSOs and proposed to approve the same:

1. B.Com.: Banking (Regular) – Dr. Marcelle Samuel
2. B.Com.: Banking (Honours) – Dr. Marcelle Samuel
3. B.Com.: Costing (Regular) – Dr. Tessy Thadathil
4. B.Com.: Costing (Honours) – Dr. Tessy Thadathil
5. B.Com.: Finance & Accounting (Regular) - Dr. Tessy Thadathil
6. B.Com.: Finance & Accounting (Regular) - Dr. Tessy Thadathil
7. B.Com.: Entrepreneurship (Regular) – Mrs. Jasmina Kumar
8. B.Com.: Entrepreneurship (Honours) – Mrs. Jasmina Kumar
9. B.Com.: Marketing (Regular) – Dr. Hrishikesh Soman
10. B.Com.: Marketing (Honours) – Dr. Hrishikesh Soman
11. B.A. Economics (Regular) – Dr. Sunayini Parchure
12. B.A. Economics (Honours) – Dr. Sunayini Parchure
13. M.A. Economics - Dr. Sunayini Parchure
14. B.A. English (Regular) - Dr. Aarti Wani
15. B.A. English (Honours) - Dr. Aarti Wani
16. M.A. English - Dr. Aarti Wani
17. B.A. Psychology(Regular) - Dr. Alpana Vaidya
18. B.A. Psychology(Honours) - Dr. Alpana Vaidya
19. M.A. Psychology - Dr. Alpana Vaidya

RESOLUTION

[No.: ACM/2020-21/1/3]

IT IS UNANIMOUSLY RESOLVED THAT the Programme Specific Outcomes were approved with suggestions.

Item No: 5 [ACM/2020-21/1/5]

To approve an additional specialization, 'Human Resource Management (HRM)' in B.Com., Regular as well as Honors programme

Principal Dr. Hrishikesh Soman put the proposal to introduce additional specialization as B.Com. with HRM as a special subject for Regular and Honours students at Second Year (S.Y.) with effect from the current academic year i.e. 2020-2021. Further he explained to the committee members that henceforth instead of having two divisions of marketing, there will be one division for Marketing and one for HRM.

Various committee members made few suggestions and it was decided that all these suggestions may be incorporated gradually depending upon the relevance and urgency of the same.

RESOLUTION

[No.: ACM/2020-21/1/4]

IT IS UNANIMOUSLY RESOLVED THAT the proposal to introduce an additional specialization, 'Human Resource Management (HRM)' in B.Com. for Regular and Honors students at Second Year level from the academic year 2020-21 is approved.

Item No: 6 [ACM/2020-21/1/6]

To approve curriculum for the new courses and revision of curriculum for existing courses

The Heads of various departments, put forward the proposals to approve the curriculum for the new and revised courses to be implemented from the academic year 2020-2021 which have been approved by the respective Board of Studies.

New Program / Courses:

1. Human Resource Management, S.Y. B.Com. (Sem. III & IV) – Dr. Yogini Chiplunkar

Existing Courses:

1. Business Administration, S.Y. B.Com. (Sem. III & IV) – Dr. Yogini Chiplunkar
2. Banking, S.Y. B.Com. (Sem. III & IV) – Dr. Marcelle Samuel
3. Marketing, S.Y. B.Com. (Sem. III & IV) – Mrs. Jasmina Kumar
4. Entrepreneurship, S.Y. B.Com. (Sem. III & IV) – Mrs. Jasmina Kumar
5. Business Law, S.Y. B.Com. (Sem. III & IV) & T.Y. B.Com. (Sem. V & VI) – Mr. Umesh Kulkarni
6. Costing, S.Y. B.Com. Hon. (Sem. V) – Dr. Tessy Thadathil
7. Economics, S.Y. B.A. & B.Com. (Sem. III & IV); M.A. (Sem. I & II) – Dr. Sunayini Parchure

8. English, F.Y. B.A. & B.Com. (Sem. I & II); M.A. (Sem. I) – Dr. Aarti Wani
9. Psychology, S.Y. B.A. Regular & Honors (Sem. III & IV) – Dr. Alpana Vaidya
10. Political Science, S.Y. B.Com. (Sem. IV) – Ms. Neha Agashe

RESOLUTION

[No.: ACM/2020-21/1/5]

UNANIMOUSLY RESOLVED THAT all the proposals to approve new curriculum and revised curriculum for new and existing courses to be implemented from academic year 2020-2021 are approved as per the list attached in the Annexure-1.

Item No: 7 [ACM/2020-21/1/7]

To discuss the B. Com. (Interdisciplinary Studies Programme)

Dr. Soman proposed to introduce an integrated three year programme, 'B.Com. (Interdisciplinary Studies)' with effect from the academic year 2020-21.

He explained the philosophy and structure of the programme. Under this programme 14 papers from which have been taught by the 'Center for Liberal Arts' of the college have been integrated in the regular B.Com. programme, spread across six semesters.

This programme will offer certain subjects beyond regular B.Com. and help students to get wider exposure.

Expected students' strength will be minimum 20 and maximum 120 plus international students.

The regular programme will be of 132 credits and the assessment will be done out of 3800 marks and the 'Honours Programme' will be of 148 credits will be assessed out of 4400 marks.

He explained the operational and practical details of the programme.

Principal Dr. Soman further informed the committee members that after approval of the Academic Council Meeting the same proposal will be forwarded to Governing Body for its approval.

RESOLUTION

[No.: ACM/2020-21/1/6]

IT IS UNANIMOUSLY RESOLVED THAT the proposal to introduce the new three year programme 'B.Com. (Interdisciplinary)' from academic year 2020-21, is approved.

Item No: 8 [ACM/2020-21/1/8]

To approve the names of the members on the Board of Studies for B.Com. (Interdisciplinary)

Dr. Soman put the proposal to committee members to approve the names of the members on the Board of Studies for B.Com. (Interdisciplinary). He suggested following names as the Academic Council Nominee:

- 1] Dr. Prabodh Shirvalkar, Department of Ancient Indian History, Culture and Archaeology, Deccan College Post Graduate and Research Institute as Subject Expert
- 2] Mr. Sameer Dubley, Department of Music, Flame University as Subject Expert

RESOLUTION

[No.: ACM/2020-21/1/7]

IT IS UNANIMOUSLY RESOLVED THAT the proposal to nominate the Subject Experts as Academic Council Nominee on the Board of Studies of B.Com. (Interdisciplinary) is approved.

Item No: 9 [ACM/2020-21/1/9]

To approve the Skill Development Courses under UGC Scheme

Dr. Neelofar Raina put the proposal to introduce four new Certificate Courses under UGC Scheme from the academic year 2020-2021. Further she elaborated the syllabus of each course. The duration of these courses is 6 months. Each courses carries 30 credits. The eligibility for each course is completion of 12th standard examination:

- 1] Trade/Sector: Tourism & Hospitality
Course: Travel Consultant
Rationale of the Course: This course aims at equipping the learners with all the knowledge and understanding that is essential to meet the expectations of the travel industry.
- 2] Trade/Sector: Retailers Association's Skill Council of India (RASCI)
Course: Self-employed e-tailer
Rationale of the Course: Self-employed e-tailer course provides dual benefit to the students, they can either start their own e-tailing business or apply for jobs in other retail companies.
- 3] Trade/Sector: Media & Entertainment Skill Council
Course: Animator
Rationale of the Course: Comprehensive knowledge and an education in animation ideally opens doors to visual design industries like website and graphics design firms, production houses, advertising firms, e-learning firms, and similar as such. With the right skills and knowledge, students can kick start their career in a desired industry.
- 4] Trade/ Sector: Sports, Physical Education, Fitness & Leisure Skills Council
Course: Fitness Trainer
Rationale of the Course: The introduction of this course will equip students with the basics of fitness and its importance and it will help them gain the essential knowledge to pursue their talents. It will not only introduce fitness to students but also give them the necessary boost to start their career in sports industry.

This Proposal will be submitted to UGC by 30 June 2020.

The Committee appreciated and noted the same.

Item No: 10 [ACM/2020-21/1/10]

To approve the Board of Studies for Skill Development

Dr. Neelofar Raina put the proposal to approve the following Academic Council Nominees on Board of Studies for Skill Development:

1. Mr. Shirish Dandekar
2. Mrs. Antara Bhadury

RESOLUTION

[No.: ACM/2020-21/1/8]

IT IS UNANIMOUSLY RESOLVED THAT the proposal to nominate the Nominees of Academic Council for the Board of Studies for Skill Development is approved.

Item No: 11 [ACM/2020-21/1/11]

To offer scholarship to students

Principal Dr. Soman proposed to offer scholarships in kind to the students of our college from the academic year 2020-21.

The College had constituted a committee to form the eligibility and other norms to offer scholarships to the students.

On the basis of the recommendations received, Principal put forward the proposal to institute scholarship to the B.A. and B.Com. students of S.Y. and T.Y. on the basis of academic performance, attendance, income criteria etc. with effect from the academic year 2020-2021. The scholarship will be given to the students in the form of Fee Concession to the extent of 50% for the Skill Development Courses, Effective Communication Course and Value Added Courses.

RESOLUTION

[No.: ACM/2020-21/1/9]

IT IS UNANIMOUSLY RESOLVED THAT the proposal to offer the scholarship to the students from college is approved with effect from the academic year 2020-2021. The Principal is authorized to take the action and implement the same.

Item No: 12 [ACM/2020-21/1/12]

To offer extra non-CGPA credit to students for *Ek Bharat Shreshtha Bharat* (EBSB) Scheme

Dr. Sunayini Parchure informed committee members that the college has undertaken a scheme 'Ek Bharat Shreshtha Bharat (EBSB)', an initiative of the Ministry of Human Resource Development, Government of India, in the academic year 2019-20. Under this scheme higher educational institutions in various states of India are paired to strengthen the cultural bond between states. Symbiosis College of Arts and Commerce has been paired with three colleges of Odisha to strengthen the ties between Maharashtra and Odisha.

Under this scheme, the College has established the Ek Bharat Shreshtha Bharat Club which has undertaken various activities like student and faculty visit to Odisha, Competitions, Quiz, Webinars, Language Clubs and so on.

Dr. Sunayini Parchure, Chairman of EBSB Scheme therefore put forward the proposal to the committee members to grant credits for the activities of the EBSB to the students under the Non-CGPA courses. It was proposed that 30 hours of students' activities under this scheme would qualify for 1 credit and 60 hours for 2 credits.

RESOLUTION

[No.: ACM/2020-21/1/10]

IT IS UNANIMOUSLY RESOLVED THAT the proposal to offer 1 credit for every 30 hours of students' engagement under the scheme of Ek Bharat Shrestha Bharat is approved.

Item No: 13 [ACM/2020-21/1/13]

To update on Application for NAAC process developed by RUSA.

Mr. Anil Adagale informed the committee members that the College has taken a web based software for NAAC from RUSA with no cost to the College. This software will be monitored by RUSA and will get updated as per the guidelines of NAAC. This will facilitate to record all the activities and information on regular basis. Thus it will help the college in generating reports for the NAAC purposes.


The committee noted the same.

Item No: 14 [ACM/2020-21/1/14]

Any other matter with the permission of the chair

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The meeting ended with a thank to the Chairperson


Dr. Hrishikesh Soman
Principal
Chairperson, Academic Council

Annexure-1

Board of Studies in Commerce – Human Resource Management S.Y. B. Com

Sr. No.	Title- Revised Course	Date of BoS
1	Introduction to Human Resource Management	29-Feb-20
2	Managing Individuals and Groups in Organizations	29-Feb-20
3	Human Resource Management in Service Sector	29-Feb-20
4	Organizational Capacity Building Through Training and Development	29-Feb-20
5	Industrial Relations and Trade Union	29-Feb-20
6	Human Resource Information System	29-Feb-20

Sr. No.	Title of Old Course	Title of Revised Course
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S. Y. B. Com – Business Administration and Business Practices

1	Communication For Marketing	Strategic Management
2	Contemporary Management	Total Quality Management
3	Fundamentals of Management	Fundamentals of Management
4	Managerial Communication	Professional Communication

Board of Studies in Banking

1	Financial System and Indian Banking	The Banking Sector in India
2	Introduction to Financial Institutions in India	Introductions to Financial Institutions in India
3	Apex Financial Institutions	Apex Financial Institutions
4	Indian Financial Markets	Indian Financial Markets
5	Insurance and Risk Management	Insurance and Risk Management
6	International Trends in Banking Regulations	International Trends in Banking Regulations

Board of Studies in Commerce-Marketing (S.Y.B.Com)

1	Fundamentals of Marketing Management	Basics of Marketing Management
2	Customer Value Management	Consumer Behavior and Buying Decision Journey
3	Brand Management	Brand Management and Brand Equity
4	Marketing and Social Responsibilities	Ethics in Marketing
5	Creativity in Advertising	Creativity in Advertising and Public Relations
6	Current Trends in Marketing	Current Trends in Marketing

S. Y. B. Com- Board of Studies in Commerce – Entrepreneurship

1	Growth of Entrepreneurs	Being an Entrepreneur
2	New Venture Creation	Innovation in Business
3	Environment for Entrepreneurship	Entrepreneurship Environment
4	Success Stories	Business Cases
5	Investment and Beyond	Investments and Beyond
6	Creation and Management of Business	Creation and Management of Business

Board of Studies in Business Laws

1	Elements of Company Law I	No change in Title
2	Elements of Company Law II	No change in Title
3	Foundation of Mercantile Law - I	No change in Title
4	Allied Concepts in Mercantile Law - II	No change in Title
5	Income Tax	No change in Title
6	Indirect Taxes	No change in Title

Board of Studies in Costing

1	Research Methodology Methods & Techniques	Research Methodology
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S. Y. B.Com. - Board of Studies in Economics

1	Macroeconomics: Concept and Analysis -I	Macroeconomic Analysis-I
2	Macroeconomics: Concept and Analysis -II	Macroeconomic Analysis-II

SY BA (REGULAR) 2020-2021 - SEMESTER 3 Board of Studies in Economics

1	Indian Banking system & Financial Markets	Indian Banking Sector & Financial Markets
2	Microeconomics: Theory and Applications I	Microeconomics: Analysis and its Applications 1
3	Macroeconomics: Theories and Application I	Macroeconomic Analysis and Applications-I

SY BA (REGULAR) 2020-2021 SEMESTER 4 - Board of Studies in ECONOMICS-

1	Development Economics	Economics of Growth and Development
2	Microeconomics: Theory and Applications 2	Microeconomics: Analysis and its Applications 2
3	Macroeconomics: Theories and Application -II	Macroeconomic Analysis and Applications-II

SY BA (HONOURS) w.e.f. ACADEMIC YEAR 2020-21 - Board of Studies in Economics

1	Industrial Economics:	Industrial Economics: Theory & Applications (Core Paper 1)
2	Quantitative Methods for Economics (with Computer Applications)	Introduction to Econometrics (Core Paper 2)

MA FOR ACADEMIC YEAR 2020-21-SEMESTER 1 - Board of Studies in ECONOMICS

1	Microeconomics : Theory and Applications (M.A Economics)	Principles of Microeconomics and its Applications 1
2	M.A. Macroeconomic Analysis-I	Macroeconomic Analysis and Applications -I
3	India in the World Context	India in the Global Economy
4	Mathematical Methods For Economics	Mathematics For Economic Analysis

MA w.e.f. ACADEMIC YEAR 2020-21-Semester 2 Board of Studies in ECONOMICS

1	Advanced Microeconomics: Theory and Applications	Principles of Microeconomics and its Applications 2
2	Macroeconomic Analysis-II	Macroeconomic Analysis and Applications -II
3	Statistical Methods for Economics	Statistical Techniques for Economics
4	Indian Banking sector: Performance and Policy environment	Commercial Banking in India: Performance and Policy Envrt

Board of Studies in English FYBA/B.Com

1	FYBA - Beginning Literature	Introduction to literature
2	FYBCom /FYBA - Individual & Society	We and Our World
3	FYBCom /FYBA - Individual & Society	We and Our World
4	FY B.Com - English For Communication	Soft Skills through Literature

5	FY B.Com - English For Communication	Soft Skills through Literature
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Board of Studies in English

1	MA-Indian Writing in English	MA- Indian Literature in English
2	MA - An Introduction to Language Studies	MA An Introduction to Linguistics and Stylistics
3	MA - Literature of the Renaissance	English Literature 1550 - 1660
4	MA - Literature of the Neoclassical Period	English Literature from 1660-1798

Board of Studies in Psychology

1	Developmental Psychology- 1	Child Psychology
2	Developmental Psychology- 1	Child Psychology
3	Psychological Testing	Motivation and Emotion
4	Abnormal Psychology	Community Psychology

Board of Studies in Humanities

1	Public Administration	Indian Government and Politics
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